



**Parish Councillors are summoned to attend the
PARISH COUNCIL MEETING**

**On Monday 2 June 2025 6.00pm at Laneshaw Bridge Primary School, Emmott
Lane, Laneshaw Bridge**

Joe Cooney

Joe Cooney – Parish Clerk and RFO

1.	Welcome & Introduction Chairman will open the meeting and welcome everyone in attendance.
2.	To approve apologies for absence. Members are asked to consider any apologies for absence.
3.	Minutes To consider and approve the Minutes of the Parish Council meeting of Monday 12 May 2025.
4.	Progress Report To receive an update on decisions taken at the Parish Council meeting on Monday 12 May 2025
5.	To receive Declarations of Interest Members are to be reminded of the requirements of the member Code of Conduct concerning declarations of interest on matters within the agenda.
6.	County Councillors Report To receive an update from the County Councillors
7.	Borough Councillors Report To receive an update from the Borough Councillors
8.	Public Participation

	<p>To adjourn the meeting for public participation to raise their issues with the Council – 5 minutes per item.</p> <p><i>If you would like to speak at the meeting, please contact the Clerk by noon on the day of the meeting. Members of the public may make representation during this period and raise issues of local concern, however, please note that the Council cannot make any decision on any matter which is raised but has not already been included on the formal agenda for the meeting. Such items may be considered for a future meeting. A member of the public is defined as a person, other than a Parish Councillor or official. Chairman to reconvene the meeting.</i></p>
9.	<p>Village Maintenance</p> <ul style="list-style-type: none"> i) To receive an update on the work of the Lengthsman ii) To receive an update from the In Bloom Group iii) Update on Toilet Block Maintenance issues iv) To discuss any maintenance issues within the Village
10.	<p>Village Co-ordinator Update</p> <p>To receive an update on the work of the Village Co-ordinator.</p> <ul style="list-style-type: none"> i) Events update ii) Stained Glass Window iii) Newsletter
11.	<p>Finance</p> <ul style="list-style-type: none"> i) To note the monthly bank reconciliation for April 2025 ii) To note the outcome of the Councillor Monthly Spot Check iii) To receive and approve the outstanding payments iv) To consider the funding request from Pendle Borough Council towards Countryside Access
12.	<p>Annual Governance & Accountability Return</p> <ul style="list-style-type: none"> i) To receive the Internal Audit Report ii) To approve the Annual Governance & Accountability Return
13.	<p>Parish Boundary Governance Review</p> <p>To receive an update on the application for a Governance Review to Pendle Borough Council.</p> <p><i>Pendle Borough Council has requested the Parish Council provide a detail rationale for the proposed change to the parish boundary along with supporting evidence from Councillors/Residents.</i></p>

14.	Toilet Block To consider the proposal from Local Council Consultancy for initial work to explore future uses for the Toilet Block.
15.	Councillors Issues To bring to the attention of the Parish Clerk, any outstanding issues requiring attention. The Parish Clerk should then pass these onto the relevant authorities for action or add to the agenda for the next meeting.
16.	Date & Time of Next Meeting The next meeting will be held on Monday 7 July 2025, 6.00pm, Laneshaw Bridge Primary School.