



**Parish Councillors are summoned to attend the  
PARISH COUNCIL MEETING**

**On Monday 3 November 2025 6.30pm at Laneshaw Bridge Primary School,  
Emmott Lane, Laneshaw Bridge**

A handwritten signature in black ink, appearing to read 'Joe Cooney', is centered below the meeting details.

**Joe Cooney – Parish Clerk and RFO**

1.	<b>Welcome &amp; Introduction</b>  Chairman will open the meeting and welcome everyone in attendance.
2.	<b>To approve apologies for absence</b>  Members are asked to consider any apologies for absence.
3.	<b>Minutes</b>  To consider and approve the Minutes of the Parish Council meeting of Monday 6 October 2025.
4.	<b>Progress Report</b>  To receive an update on decisions taken at the Parish Council meeting on Monday 6 October 2025
5.	<b>To receive Declarations of Interest</b>  Members are to be reminded of the requirements of the member Code of Conduct concerning declarations of interest on matters within the agenda.
6.	<b>County Councillors Report</b>  To receive an update from the County Councillors
7.	<b>Borough Councillors Report</b>  To receive an update from the Borough Councillors
8.	<b>Public Participation</b>

	<p>To adjourn the meeting for public participation to raise their issues with the Council – 5 minutes per item.</p> <p><i>If you would like to speak at the meeting, please contact the Clerk by noon on the day of the meeting. Members of the public may make representation during this period and raise issues of local concern, however, please note that the Council cannot make any decision on any matter which is raised but has not already been included on the formal agenda for the meeting. Such items may be considered for a future meeting. A member of the public is defined as a person, other than a Parish Councillor or official. Chairman to reconvene the meeting.</i></p>
9.	<p><b>Village Maintenance</b></p> <ul style="list-style-type: none"> <li>i) To receive an update on the work of the Lengthsman</li> <li>ii) To receive an update from the In Bloom Group</li> <li>iii) To discuss any maintenance issues within the Village</li> </ul>
10.	<p><b>Village Co-ordinator Update</b></p> <p>To receive an update on the work of the Village Co-ordinator.</p> <ul style="list-style-type: none"> <li>i) Events update</li> <li>ii) Stained Glass Window</li> </ul>
11.	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>i) To note the monthly bank reconciliation October 2025</li> <li>ii) To note the outcome of the Councillor Monthly Spot Check</li> <li>iii) To receive and approve the outstanding payments</li> <li>iv) To note the outcome of the External Audit Report</li> </ul>
12.	<p><b>Playground</b></p> <ul style="list-style-type: none"> <li>i) To receive an update from the Chair of the Playground Working Group</li> </ul>
13.	<p><b>Communication Working Group</b></p> <ul style="list-style-type: none"> <li>i) To receive an update on the newsletter, including the work of the Communication Working Group</li> </ul>
14.	<p><b>Village Defibrillator</b></p> <p>To consider the options to replace the broken village defibrillator.</p>
15.	<p><b>Toilet Block</b></p> <p>To agree the council's preferred approach to the cleaning of the Toilet Block.</p>
16.	<p><b>Councillors Issues</b></p>

	<p>To bring to the attention of the Parish Clerk, any outstanding issues requiring attention. The Parish Clerk should then pass these onto the relevant authorities for action or add to the agenda for the next meeting.</p>
17.	<p><b>Date &amp; Time of Next Meeting</b></p> <p>The next meeting will be held on Monday 1 December 2025, 7.00pm, Laneshaw Bridge Primary School.</p>