



To: Members of the Events Working Group

You are hereby summoned to attend a meeting of the Events Working Group to be held on:

**On Monday 7 September 2026 6.00pm at Laneshaw Bridge Primary School,
Emmott Lane, Laneshaw Bridge**

A handwritten signature in black ink, appearing to read 'Joe Cooney', is written over a light blue horizontal line.

Joe Cooney – Parish Clerk and RFO

AGENDA

No.	Agenda Item
1.	Welcome and Introduction To receive a welcome from the Chair and note attendance
2.	Apologies for Absence To receive and record apologies for absence.
3.	Declaration of Interest To receive any declaration of disclosable pecuniary or other interests in respect of items on this agenda.
4.	Minutes To receive the minutes of the previous Events Working Group.
5.	Events Update To receive updates on the following events: - Halloween – Saturday 31 October 2026 - Bonfire Night – Sunday 1 November 2026 - Remembrance Sunday – Sunday 8 November 2026 - Christmas Lights Switch On – Sunday 29 November 2026 - Christmas Lunches – Saturday 5 December 2026

	Other Events To discuss arrangements for future events
6.	Budget Update To receive an update on the Events Budget, spend to date.
7.	Date & Time of Next Meeting To note the next meeting of the Events Working Group will be held on Monday 5 October 2026, 6.00pm, Laneshaw Bridge Primary School, Emmott Lane, Laneshaw Bridge