



**Parish Councillors are summoned to attend the
PARISH COUNCIL MEETING**

On Monday 7 April 2025 7.00pm at Laneshaw Bridge Primary School, Emmott Lane, Laneshaw Bridge

A handwritten signature in black ink, appearing to read 'Joe Cooney', is centered below the meeting details.

Joe Cooney – Parish Clerk and RFO

1.	Welcome & Introduction Chairman will open the meeting and welcome everyone in attendance.
2.	To approve apologies for absence. Members are asked to consider any apologies for absence.
3.	Minutes To consider and approve the Minutes of the Parish Council meeting of Monday 3 March 2025.
4.	Progress Report To receive an update on decisions taken at the Parish Council meeting on Monday 3 March 2025
5.	To receive Declarations of Interest Members are to be reminded of the requirements of the member Code of Conduct concerning declarations of interest on matters within the agenda.
6.	County Councillors Report To receive an update from the County Councillors
7.	Borough Councillors Report To receive an update from the Borough Councillors
8.	Public Participation

	<p>To adjourn the meeting for public participation to raise their issues with the Council – 5 minutes per item.</p> <p><i>If you would like to speak at the meeting, please contact the Clerk by noon on the day of the meeting. Members of the public may make representation during this period and raise issues of local concern, however, please note that the Council cannot make any decision on any matter which is raised but has not already been included on the formal agenda for the meeting. Such items may be considered for a future meeting. A member of the public is defined as a person, other than a Parish Councillor or official. Chairman to reconvene the meeting.</i></p>
9.	<p>Village Maintenance</p> <ul style="list-style-type: none"> i) To receive an update on the work of the Lengthsman ii) To receive an update from the In Bloom Group iii) Update on Toilet Block Maintenance issues iv) To discuss any maintenance issues within the Village v) To discuss the Polytunnel located at Laneshaw Bridge Primary School and possible financial contribution towards its repair.
10.	<p>Village Co-ordinator Update</p> <p>To receive an update on the work of the Village Co-ordinator.</p> <ul style="list-style-type: none"> i) Events update ii) Stained Glass Window iii) Planter Sponsorship
11.	<p>Finance</p> <ul style="list-style-type: none"> i) To note the monthly bank reconciliation for March 2025 ii) To note the outcome of the Councillor Monthly Spot Check iii) To approve the Asset Register for 2026/26 iv) To receive and approve the outstanding payments v) To consider creating Earmarked Reserves for 2025/26 and to consider the level of general reserves.
12.	<p>Financial Risk Assessment</p> <p>To approve the annual financial risk assessment for 2025/26.</p>
13.	<p>Parish Boundary Governance Review</p> <ul style="list-style-type: none"> i) To consider requesting Pendle Borough Council undertake a Community Governance Review of the Laneshaw Bridge Parish Boundaries. ii) To request the Community Governance Review requests the parish boundary from Alama Road along Keighley Road up to and including Christ Church Vicarage. iii) To request the Parish Clerk contacts Colne Town Council to seek their initial

	comments on the Community Governance review.
14.	Toilet Block To discuss an initial plan to review future uses of the toilet block within the village.
15.	Councillors Issues To bring to the attention of the Parish Clerk, any outstanding issues requiring attention. The Parish Clerk should then pass these onto the relevant authorities for action or add to the agenda for the next meeting.
16.	Date & Time of Next Meeting The next meeting will be held on Monday 11 May 2025, 7.00pm, Laneshaw Bridge Primary School.