



Parish Councillors are summoned to attend the
ANNUAL PARISH COUNCIL MEETING
On Monday 12 May 2025 7.00pm at Laneshaw Bridge Primary School

Schlaury

Joe Cooney – Parish Clerk and RFO

1.	Election of Chairman. To elect a Chairman for the forthcoming Municipal Year.
2.	Election of Vice Chairman To elect a Vice Chairman for the forthcoming Municipal Year.
3.	To approve apologies for absence.
4.	Minutes To consider and approve the Minutes of the Parish Council meeting of Monday 7 April 2025.
5.	To receive Declarations of Interest Members are to be reminded of the requirements of the member Code of Conduct concerning declarations of interest on matters within the agenda.
6.	Standing Orders & Financial Regulations To approve the Councils Standing Orders & Financial Regulations.
9.	Public Participation - To adjourn the meeting for public participation to raise their issues with the Council – 5 minutes per item. <i>If you would like to speak at the meeting, please contact the Clerk by noon on the day of the meeting. Members of the public may make representation during this period of time and raise issues of local concern, however, please note that the Council cannot make any decision on any matter which is raised but has not already been included on the formal agenda for the meeting. Such items may be considered for a future meeting. A member of the public is defined as a person, other than a Parish Councillor or official. Chairman to reconvene the meeting.</i>
10.	Village Maintenance

	<ul style="list-style-type: none"> i) To agree list of regular tasks for the Lengthsman for 2025 ii) To receive an update on the work of the Lengthsman iii) To receive an update from the In Bloom Group iv) Update on Toilet Block Maintenance issues v) To discuss any maintenance issues within the Village vi) To discuss the Polytunnel located at Laneshaw Bridge Primary School and possible financial contribution towards its repair.
11.	<p>Village Co-ordinator Report</p> <p>To receive an update on the work of the Village Co-ordinator.</p> <ul style="list-style-type: none"> i) Stained Glass Window ii) Party in the Park iii) Newsletter
12.	<p>Finance</p> <ul style="list-style-type: none"> i) To note the monthly bank reconciliation ii) To note the budget update as of 30 April 2025 iii) To receive and approve the outstanding payments iv) Grant Request – Liv Roberts v) Regular Payments – to authorise the use of Direct Debit/Standing Orders for the following payments: Salaries, Water and Electric
13.	<p>Annual Governance & Accountability Return</p> <ul style="list-style-type: none"> i) Internal Audit Report To receive the Internal Auditors Report ii) Annual Governance & Accountability Return To receive and approve the annual governance an accountability return iii) To confirm the dates for public inspection period.
14.	<p>Colne Area Committee</p> <p>To agree the Parish Council representative to represent the Parish Council on Colne Area Committee.</p>
15.	<p>Councillors Issues</p> <p>To bring to the attention of the Locum Parish Clerk, any outstanding issues requiring attention. The Locum Parish Clerk should then pass these onto the relevant authorities for action, or add to the agenda for the next meeting.</p>
16.	<p>Date & Time of Next Meeting</p> <p>The next meeting will be held on Monday 2 June 2025, 7.00pm, Laneshaw Bridge Primary School.</p>