

Minutes of Laneshaw Bridge Parish Council held on Monday 12 May 2025 7.00pm at Laneshaw Bridge Primary School

Present

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| Cllr Paul White | Cllr Michele Halstead | Cllr Ken Davies |
| Cllr Roger Bucknell | Cllr Gaynor Canty | Cllr Alex Hustwit |

Also Present:

Joe Cooney, Parish Clerk

Graham Meloy, Village Co-Ordinator

Cllr David Cockburn-Price, Pendle Borough Council

| No | Agenda Item |
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| 1. | Election of Chairman RESOLVED to appoint Cllr Paul White as Chairman for municipal year 2025/26. |
| 2. | Election of Vice Chairman RESOLVED to appoint Cllr Ken Davies as Vice Chairman for municipal year 2025/26. |
| 3. | Apologies for absence Cllr Meachin RESOLVED to accept the above apologies. |
| 4. | Minutes RESOLVED to approve the minutes of the previous meeting held Monday 7 April 2025. |
| 5. | Declarations of Interests To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer. RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers. |
| 6. | Standing Orders & Financial Regulations |

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| | <p>To approve the Standing Orders & Financial Regulations for municipal year 2025/26.</p> <p>RESOLVED to approve the Standing Orders & Financial Regulations for municipal year 2025/26.</p> |
| 7. | <p>Lancashire County Council Report</p> <p>No report.</p> |
| 8. | <p>Pendle Borough Council Report</p> <p>Cllr Cockburn-Price provided an update on Pendle Borough Council. The Local Plan will undergo its public hearing in July 2025.</p> |
| 9. | <p>Public Participation</p> <p>None</p> |
| 10. | <p>Village Maintenance</p> <p>i) To receive an update on the work of the Lengthsman</p> <p>RESOLVED to approve the annual programme of Lengthsman duties</p> <p>RESOLVED to request the Parish Clerk obtains quotes for the necessary repairs to the play area surface.</p> <p>ii) To receive an update from the In Bloom Group</p> <p>RESOLVED to note planned maintenance working work along Keighley Road.</p> <p>RESOLVED to plant wildflowers along the boundary of the playing field.</p> <p>iii) To consider a request from Laneshaw Bridge Primary School for financial support polytunnel repairs</p> <p>RESOLVED to provide £567 towards the cost of the polytunnel repairs.</p> |
| 11. | <p>Village Co-Ordinator</p> <p>Members received an update on the work of the village co-ordinator.</p> <p>i) Stained Glass Window</p> <p>RESOLVED to note the glass window display case is nearly complete and will be ready for installation in the near future.</p> <p>ii) Newsletter</p> |

RESOLVED to note next newsletter will be ready by the next Parish Council meeting.

iii) Events

RESOLVED to note the review of the duck race included using different colour ducks in future race and having one combined race.

RESOLVED to note the update on arrangements for the Party in Park on 14 June 2025.

12.

Finance

i) To note the bank reconciliation for April 2025.

RESOLVED to note the monthly bank reconciliation.

ii) Monthly Spot Check

RESOLVED to note the monthly spot check has been completed by Cllr Davies.

iii) To receive and approve the following outstanding payment

| Description | Company | Net | Vat | Total |
|-------------------------------|---------------------------|----------|------|----------|
| Paid in Error by PBC | Pendle Borough Council | 9,000.00 | | 9,000.00 |
| Water | Water Plus | 28.70 | 1.80 | 30.50 |
| Service Fee | Unity Bank | 6.00 | | 6.00 |
| Village Clear Up | Elisha House | 350.00 | | 350.00 |
| Party in Park Stage Deposit | North West Events Service | 700.00 | | 700.00 |
| Toilet Block and Bus Shelters | Cleanfix | 360.83 | | 360.83 |

RESOLVED to approve the payments submitted by the Parish Clerk for approval.

iv) Grant Request

RESOLVED to approve a £200 grant to Liv Whitaker for her mission to Cambodia.

v) Use of Direct Debits/Standing Orders

RESOLVED to approve the use of Direct Debit payments for Utilities and salaries payments.

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| 13. | <p>Annual Governance & Accountability Report</p> <p>RESOLVED to defer the item to the next meeting to allow time for the Internal Auditor to complete their work.</p> |
| 14. | <p>Colne Area Committee Representative</p> <p>To appoint a representative to Colne Area Committee.</p> <p>RESOLVED to appoint Cllr Roger Bucknell to Colne Area Committee.</p> |
| 15. | <p>Councillor Issues</p> <p>Newsletter – to consider setting up a Working Group to review the newsletter.</p> <p>RESOLVED to create a working group chaired by Cllr Davies.</p> |
| 15. | <p>Date and Time of Next Meeting</p> <p>The next meeting will be held on Monday 2 June 2025 6pm at Laneshaw Bridge Primary School.</p> |