

**Minutes of Laneshaw Bridge Parish Council held on Monday 1 September 2025 7.00pm at Laneshaw Bridge Primary School**

**Present**

Cllr Paul White	Cllr Alex Hustwit	Cllr Ken Davies
Cllr Roger Bucknell	Cllr Gaynor Canty	Cllr Amanda Meachin
Cllr Michele Halstead		

Also Present:

Joe Cooney, Parish Clerk

Cllr David Cockburn-Price, Pendle Borough Council

<b>No</b>	<b>Agenda Item</b>
1.	<b>Welcome &amp; Introduction</b>  Cllr White welcomed everyone to the meeting.
2.	<b>Apologies for absence</b>  None all Councillors present.
3.	<b>Minutes</b>  <b>RESOLVED</b> to approve the minutes of the previous meeting held Monday 6 October 2025.
4.	<b>Progress Report</b>  <b>RESOLVED</b> to receive an update on decisions taken at the meeting held Monday 6 October 2025.
5.	<b>Declarations of Interests</b>  To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.  Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.  <b>RESOLVED</b> there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.
6.	<b>Lancashire County Council Report</b>

	No report
7.	<p><b>Pendle Borough Council Report</b></p> <p>Cllr Cockburn-Price provided update on Pendle Borough Council issues. PBC are looking to trial Play Streets across the borough.</p> <p>PBC are offering town and parish councils to express interest in council owned assets ahead of any decisions on local government reorganisation.</p> <p><b>RESOLVED</b> members agreed to express an interest in all PBC owned assets within the village including land of Carriers Row, garage site off Kingsley Avenue and the garden allotments to the rear of Sheridan Road.</p>
8.	<p><b>Public Participation</b></p> <p>Residents raised concerns about speeding on Keighley Road, the Clerk agreed to raise with LCC.</p>
9.	<p><b>Village Maintenance</b></p> <p>i) To receive an update on the work of the Lengthsman</p> <p><b>RESOLVED</b> to note the work of the lengthsman.</p> <p><b>RESOLVED</b> to request the lengthsman provide a quote for the footpath work on the playing field.</p> <p><b>RESOLVED</b> to raise with PBC the outstanding work required to the entrance to the former chapel site.</p> <p>ii) To receive an update from the In Bloom Group</p> <p><b>RESOLVED</b> arrangements made for 3 volunteers to attend the North West in Bloom awards in Bolton.</p>
10.	<p><b>Village Co-Ordinator</b></p> <p>Members received an update on the work of the village co-ordinator.</p> <p>i) Stained Glass Window</p> <p><b>RESOLVED</b> to delegate the responsibility to the Parish Clerk resolve the issues of water ingress, lighting and location of the stained glass within the display box.</p> <p>ii) Events</p> <p><b>RESOLVED</b> to note the following updates Halloween 35 young people attended</p>

	<p>Bonfire &amp; Fireworks – sourcing wood and the location of the bonfire needs to be planned and confirmed further in advance of the day.</p> <p>15/11/25 – Remembrance Sunday – 12.15pm</p> <p>29/11/25 – Christmas Lights Switch On – 5.00pm</p> <p>06/12/25 – Christmas Party</p>																																	
11.	<p><b>Finance</b></p> <p>i) Bank Reconciliation <b>RESOLVED</b> to approve the Bank Reconciliations for October 2025.</p> <p>ii) Councillor Spot Check <b>RESOLVED</b> to note the spot check has been undertaken by Cllr Davies.</p> <p>iii) To approve monthly payments</p> <table><tr><th>Item</th><th>Supplier</th><th>Cost</th></tr><tr><td>Survey Monkey Subscription</td><td>Katy Coutts</td><td>75.00</td></tr><tr><td>Lengthsman</td><td>A Crawshaw</td><td>558.00</td></tr><tr><td>HMRC Payments</td><td>HMRC</td><td>369.80</td></tr><tr><td>Lengthsman</td><td>A Crawshaw</td><td>200.00</td></tr><tr><td>Playground Equipment Repairs</td><td>Pendle Borough Council</td><td>112.57</td></tr><tr><td>Electricity Bill</td><td>EON</td><td>65.52</td></tr><tr><td>North West in Bloom Award Tic</td><td>North West in Bloom</td><td>48.00</td></tr><tr><td>Fireworks Final Payment</td><td>Blaze Fireworks</td><td>2,925.00</td></tr><tr><td>External Audit Fee</td><td>PKF Littlejohn</td><td>378.00</td></tr><tr><td>Newsletter Printing</td><td>Pennine Labels Printing</td><td>214.80</td></tr></table> <p><b>RESOLVED</b> to approve the monthly payments.</p> <p>iv) Monthly Budget <b>RESOLVED</b> to note the monthly budget update report.</p>	Item	Supplier	Cost	Survey Monkey Subscription	Katy Coutts	75.00	Lengthsman	A Crawshaw	558.00	HMRC Payments	HMRC	369.80	Lengthsman	A Crawshaw	200.00	Playground Equipment Repairs	Pendle Borough Council	112.57	Electricity Bill	EON	65.52	North West in Bloom Award Tic	North West in Bloom	48.00	Fireworks Final Payment	Blaze Fireworks	2,925.00	External Audit Fee	PKF Littlejohn	378.00	Newsletter Printing	Pennine Labels Printing	214.80
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12.	<p><b>Playground</b></p> <p><b>RESOLVED</b> to note that Cllr Davies met contractors on site and is now waiting for indicative costs and drawings to be provided.</p>																																	
13.	<p><b>Communication Working Group</b></p> <p>The working group are focussing on improving communication on newsletter development.</p>																																	
14.	<p><b>Defibrillator</b></p>																																	

	<p>To note the current defibrillator is no longer serviceable, the Parish Clerk has submitted an application to the British Heart Foundation for a possible replacement.</p> <p><b>RESOLVED</b> members agreed to allocate a £1,000 for a replacement defibrillator should the application to the BHF not be successful.</p>
15.	<p><b>Toilet Block</b></p> <p>i) Cleaning</p> <p><b>RESOLVED</b> to note Cllr White to contact the cleaner who works in the Emmott to gauge if they have any interest in the role.</p>
14.	<p><b>Councillor Issues</b></p> <p>None</p>
15.	<p>Date and Time of Next Meeting</p> <p><b>The next meeting will be held on Monday 1 November 2025 6.30pm at Laneshaw Bridge Primary School.</b></p>