



**Minutes of the Events Working Group held on Monday 13 April 2026 6.00pm at Laneshaw Bridge Primary School, Emmott Lane, Laneshaw Bridge.**

**Present:** Cllr White, Cllr Hustwit, Cllr Meachin, Cllr Canty

**Also Present:** Joe Cooney, Parish Clerk  
 Graham Meloy, Village Co-ordinator  
 3 members of the public

<b>No.</b>	<b>Agenda Item</b>
1.	<p><b>Welcome and Introduction</b></p> <p>Cllr White welcomed everyone to the meeting</p>
2.	<p><b>Apologies for Absence</b></p> <p>To receive and record apologies for absence.</p> <p>Cllr Bucknell</p> <p><b>RESOLVED</b> to accept the above apologies.</p>
3.	<p><b>Declaration of Interest</b></p> <p>To receive any declaration of disclosable pecuniary or other interests in respect of items on this agenda.</p> <p>None.</p>
4.	<p><b>Terms of Reference</b></p> <p>To consider the draft Terms of Reference for the Events Working Group</p> <p><b>RESOLVED</b> to approve the Terms of Reference.</p>
5.	<p><b>Events Plan 2026</b></p> <p>To receive an update on arrangements for the 2026 Events.</p> <p><b>Duck Race – 4 May 2026</b>        Agreed to have 1 race with four prizes rather than 2 races        Ducks will be sold £1 per duck and can be paid for online or on the day  <b>ACTION:</b> Graham to provide leaflets to Christ Church to promote the race</p>

	<p><b>ACTION:</b> Cllr Hustwit to promote the event on Social Media Volunteers needed to help on the day, with a 1.00pm start</p> <p><b>Party in the Park – 27 June 2026</b> Event times to be 2.00pm – 8.00pm Working in partnership with Christ Church who will provide and staff a number of stalls and activities. <b>ACTION:</b> Graham to liaise with Christ Church on their requirements for the day. Stage, sound system and musical acts have all been confirmed Consideration to running a Pimms Bar if volunteers can be found. <b>ACTION:</b> Ask Playground Working Group if they want to run the BBQ to fundraise <b>ACTION:</b> Arrange for an ice cream van to be onsite with the Parish Council taking a fee from the seller.</p>
<p><b>6.</b></p>	<p><b>Budget</b></p> <p>To consider projected costs and funding options for the 2026 event and agree recommendations to Full Council.</p> <p><b>RESOLVED</b> to note the allocated budget for each event.</p>
<p><b>7.</b></p>	<p><b>Items for Future Agenda</b></p> <p>To suggest items for inclusion on the agenda of the next meeting.</p> <p>Silent Auction and Event Breakdown.</p>
<p><b>8.</b></p>	<p><b>Date &amp; Time of Next Meeting</b></p> <p>To note the next meeting of the Events Working Group will be held on Monday 13 April 2026, 6.00pm, Laneshaw Bridge Primary School, Emmott Lane, Laneshaw Bridge</p>