



**Minutes of the Events Working Group held on Monday 3 August 2026 6.00pm at
Laneshaw Bridge Primary School, Emmott Lane, Laneshaw Bridge.**

Present: Cllr White, Cllr Hustwit, Cllr Meachin

Also Present: Joe Cooney, Parish Clerk

No.	Agenda Item
1.	Welcome and Introduction Cllr White welcomed everyone to the meeting
2.	Apologies for Absence To receive and record apologies for absence. Cllr Bucknell and Cllr Halstead RESOLVED to accept the above apologies.
3.	Declaration of Interest To receive any declaration of disclosable pecuniary or other interests in respect of items on this agenda. None.
4.	Minutes To approve the minutes of the Events Working Group held on Monday 13 July 2026 RESOLVED to approve the minutes of the Events Working Group held on Monday 13 July 2026
5.	Events Plan 2026 To receive an update on arrangements for the 2026 Events. Halloween – 31 October 2026 The following actions need to be completed for the event ACTION: to buy sweets/prizes for the children in fancy dress ACTION: to arrange for Christ Church to provide a table

	ACTION: to request the use of a gazebo from Keighley Town Council ACTION: to arrange the use of the floodlights from Colne Youth Action Group Bonfire Night – Sunday 1 November 2026 The following actions need to be completed for the event ACTION: need to start gathering wood and make arrangements where residents could drop any excess wood. ACTION: ask Jewsons and Joda if they have any wood/pallets they need to dispose of. ACTION: arrange site visit with Fireworks provider ACTION: need to arrange notices/letters for residents to avoid using the school car park on the day of the event Remembrance Sunday – Sunday 8 November 2026 The following actions need to be completed for the event ACTION: advertise 12.15pm at War Memorial ACTION: to order and purchase 10 lamppost poppies Christmas Lights Switch on – Sunday 29 November 2026 No action needed at present Christmas Lunches – Saturday 5 December 2026 Entertainment booked (Gaz Gilmore) Future Events ACTION: to book the stage and sound equipment for the 2027 Party in the park. Event timings will be 2.00pm – 8.00pm, with the stage being ready for use from the start.
6.	Budget To consider projected costs and funding options for the 2026 event and agree recommendations to Full Council. RESOLVED to approve the purchase of a Council Gazebo.
7.	Items for Future Agenda To suggest items for inclusion on the agenda of the next meeting.
8.	Date & Time of Next Meeting To note the next meeting of the Events Working Group will be held on Monday 7 September, 6.00pm, Laneshaw Bridge Primary School, Emmott Lane, Laneshaw Bridge

